



CONFIDENTIALITY/SOCIAL MEDIA POLICY

I, _____, read, understood and agreed to the Confidentiality Agreement as follows:

I will maintain strict confidentiality regarding files, records and information regarding YACG clients, their families, employees and other business matters. No information will be shared with any person and/or organization outside of Young Achievers Chosen Generation without the signed consent of the employee, the client, and/or the client's parent or legal guardian.

I will not reproduce the Confidential Information nor use this information commercially/socially (social media) or for any purpose other than the performance of my duties for YACG. I will set a good example and not engage in any activities that may have a negative or unsafe influence on the children to include social media. The use of personal devices is not allowed to be used to take photos or videos.

I will, upon the request or upon termination of his/her relationship with YACG, deliver to YACG any drawings, notes, documents, equipment, and materials received from YACG or originating from its activities for YACG.

YACG reserves the right to take disciplinary action, up to and including termination for violations of this agreement during and after employment.

YDP Full Name Print

YDP Signature

Date